SITE ASSESSMENT PREPARATION CHECKLIST

Proper preparation for a site assessment includes reviewing the PQA Plus educational program, pre-planning the assessment (which area to visit first, etc...), and gathering records and materials that will need to be reviewed.

It will make the process more efficient if these are gathered prior to the assessment:

**General**
- Premises identification
- Animal inventory by phase and housing type
- Site map (if necessary)

**Records**
- Evidence of VCPR
- Medication and treatment records
- Daily animal observation records
- Caretaker training program documentation
- Emergency action plan
- Euthanasia plan

**Materials**
- PQA Plus Education Book
- PQA Plus Assessment Guide

**Equipment**
- Thermometer
- NH3 gas diffusion tubes
- Marking stick/spray
- Clipboard
- Ink pen
- Duct tape
- Measuring bucket
- Watch or stopwatch for timing